



AGREEMENT BETWEEN SPAIN AND CANADA

YOUTH MOBILITY

INFORMATION SHEET N° 115

UPDATED: October 2011

1. APPLICABLE REGULATIONS:

- **Agreement between Spain and Canada** with respect to the Youth Mobility programs, created in Ottawa on March 10th 2009;
- **Instructions DGI/SGRJ702/2010** pertaining to the application of the Agreement between Spain and Canada corresponding to the Youth Mobility programs;
- **Organic Law 4/2000**, of January 11th, about the Rights and Liberties of Foreigners in Spain and their Social Integration;
- Regulations of the Organic Law 4/2000, approved by **Royal Decree 557/2011, on April 20th**.

2. TYPE OF AUTHORIZATION:

The Agreement between Spain and Canada facilitates for young Canadians between the ages of 18 and 35 the **entry and stay** in Spain for the **acquisition of professional experience**; to pursue **internships** complimentary to their **post-secondary studies**, or to improve their **knowledge of the language, the culture and the society** of our country.

3. BENEFICIARIES OF THE AGREEMENT:

- 1) Young **post-secondary graduates** who wish to obtain additional training in Spain through a **pre-arranged contract** of employment in order to contribute to their professional development.
- 2) **Registered students** of a post-secondary institution in Canada, who wish to **complete** part of their academic training in an **educational institution in Spain**, within an inter-institutional agreement, among other situations.
- 3) **Youth** who wish to obtain **additional training** in Spain by means of a **pre-arranged contract** of employment which will contribute to their professional development.
- 4) **Registered students** of a post-secondary institution in **Canada**, who wish to travel to Spain during **academic holidays** and **work on a casual basis** in order to increase their financial resources.
- 5) **Youth** who plan to travel to Spain and **work on a casual basis** in order to increase their financial resources or **participate in volunteer work**.



4. REQUIREMENTS TO OBTAIN A VISA FOR THEIR STAY

- 1) Be a **Canadian citizen**;
- 2) Be between the ages of **18 and 35 years** inclusively, on the date the application is submitted for the visa;
- 3) Hold a **valid Canadian passport**;
- 4) **Reside in Canada** on the submission date of the visa application;
- 5) Possess a return **ticket** or sufficient financial resources to purchase one;
- 6) Hold **medical insurance** which includes **hospitalization and repatriation**, for the period of your authorized stay, effective **before entering Spain**;
- 7) Have proof of sufficient **financial resources to support themselves for the initial period of their stay** in Spain;
- 8) Pay the applicable **fees**;
- 9) In the case where the **duration** of their stay is greater than **six months, the candidate must prove** that:
 - a. **No previous criminal offences** were committed in Spain or in previous countries of residence for existent criminal offences present in Spanish law.
 - b. **Are not suffering** from any **illnesses** which may cause grave repercussions for public health, in conformance with the provisions determined by the International Health Regulations (2005).
- 10) Evidence that all **requirements are met to be a beneficiary of the Agreement**;
- 11) Approved candidates may benefit a second time from the **application of this Agreement** under a **different category**. The duration of each stay cannot exceed **one year** and there must be a minimum **three month gap** between the two stays.



5. DOCUMENTATION REQUIRED IN ORDER TO OBTAIN A VISA FOR THE STAY

- 1) Application **forms** for a **national visa**, duplicated, correctly completed by the foreigner. The **mentioned forms** can be obtained at www.maec.es
- 2) **Complete photocopy of the valid passport**, with a minimum validity period for the duration of their stay. The original document is required when the application is submitted;
- 3) Return **ticket** to Canada or authorized documentation which proves available and sufficient funds to purchase one;
- 4) Documental proof of **medical insurance**;
- 5) Documental proof of holding necessary financial means for the period of application;
- 6) If the **duration** of your stay is **greater than six months**:
 - a) **Certified medical exam**
 - b) **Certified criminal record check** carried out by the appropriate authorities from the country of origin or the country of residence for the last five years.
- 7) The required documentation to be a **beneficiary of the Agreement**:
 - a) Young **post-secondary graduates** who wish to obtain additional training in Spain through a **pre-arranged contract** of employment in order to contribute to their professional development, must present:
 - i) Copy of the post-secondary **diploma**, with the corresponding equivalencies.
 - ii) **Contract** of employment **signed** and with a minimum validity length equal to the **duration of the stay** applied for.
 - b) **Registered students** of a post-secondary institution in **Canada** who wish to **complete** their academic training in an **educational institution of the other country**, within an inter-institutional agreement, among other situations, must submit:
 - i) Documents proving **registration** to an educational institution **in Canada**;
 - ii) Documentation proving **registration** to an educational institution **in Spain**;



- c) Youth who wish to obtain **additional training** in Spain by means of a **pre-arranged contract** of employment which contributes to their professional development, must submit:
- i) A **signed contract** of employment with a minimum **validity equal** to the **duration of the stay** applied for.
- d) **Registered students** of a post-secondary institution in **Canada**, who wish to travel to Spain during **academic holidays** and **work on a casual basis** in order to increase their financial resources, must submit:
- i) Documentation proving **registration** to an educational institution in **Canada**.
- e) **Youth** who wish to travel to the other country and **work on a casual basis** in order to increase their financial resources or **participate in volunteer work**, must submit:
- i) In the event of pursuing **volunteer work**, a document from the **organization of the volunteer program** with a description of its activities and the conditions for realizing them.

Important Note: the documentation **submitted at a diplomatic mission** or Spanish consular office must be **translated** to Spanish.

If it is a **public foreign document from a nation that is not a member of the European Union nor part of the Agreement of the European Economic Area**, it must be **legalized** by the Consular Office of Spain with jurisdiction in the country in which the document was issued, **except** if the country has adhered to The Hague Convention of October 5th 1961, in which case it must be **annotated by the competent Authority**.

To obtain further information about the translation and legalization of documents, consult the information sheet n° 108.



6. APPLICATION PROCEDURES FOR THE VISA

- **Legal subject** who must submit the visa application: **the Canadian citizen in person.**
- **Where to submit application:** the Spanish **Diplomatic Mission** or Consular Office nearest to the Canadian citizen's residence.
- Processing **Fee: 60 euros** that must be paid when submitting the visa application.
- **Processing Time:** The maximum processing time is one month starting the day after the application has been received at the competent department. The application can be considered rejected in the absence of notification after this period.
- In the case of **acceptance**, the pertinent **visa** will be issued stating the **mentioned Agreement and will be valid for the entire authorized stay.**
- The Canadian citizen must **enter Spain within a maximum period of three months** following the notification.
- The authorization to stay does not include a work permit that must be applied for separately if the Canadian citizen wishes to engage in labour activities (work). The process is outlined in Annex 1.



Annex One

PROCEDURE TO REQUEST AN AUTHORIZATION OF EMPLOYEMENT FOR A THIRD PARTY

- The Canadian citizen, **holder of a visa given under the Agreement, before participating in the labour force**, must **obtain the corresponding administrative authorization to work**.
- **Legal subject** who can present the application: **the Canadian citizen in person**
- **Where to apply:** **Immigration Office** of the **province** where **labour relations will be initiated**.
- **Required Documents:**

A) **COMMON TO ALL CASES:**

- 1) Official Application **Form (EX_12)**, duplicated, correctly completed and signed by the foreigner. The mentioned form can be obtained at <http://extranjeros.mtin.es/es/ModelosSolicitudes/>
- 2) **Complete photocopy of the passport** including the valid long duration visa issued under the premise of the Youth Mobility Agreement.
- 3) **Contract of employment signed by both parties**
- 3) Documentation which **identifies** the employer. The original document must be provided when applying:
 - a) If it is a **private person** or a **sole proprietor**: a photocopy of the **NIF** (Tax Identification Number) **or NIE** (Foreigner's Identification Number) **or consent** in order to compare the identification data through the System of Identity and Residency Data Verification
 - b) If it is a **corporate entity** (Public Limited Company, Private Limited Company, Cooperative, etc.):
 - i) Copy of the company's **NIF** and copy of the **Deed of Incorporation** correctly registered to the corresponding Registry;
 - ii) **Public document** which proves **legal representation** of the company;
 - iii) Photocopy of the **NIF or NIE** of the **signatory** of the contract or **consent** in order to compare the identification data through the Identification System and Residency Data Verification



5) The employer who is applying must be **registered** to the **Social Security** system and have no outstanding tax obligations or Social Security payments and prove economic means, assets or sufficient personal funds to handle the assumed obligations of the contract.

If the employer is a private person or a sole proprietor and has no dependants must provide 100 % of the IPREM (The Public Income Reference Index)

If the family unit includes **two members**, then the provision must be 200% of the IPREM (1065,02 euros in the year 2011). If the family unit includes **more than two members**, this provision should be increased **50%** more of the IPREM for **each additional member** (1065,02 + 266,26 euros/pp in the year 2011).

6) For certain professions it might be necessary, the **licensing** or certification of the required training to practise that profession and the corresponding equivalencies.

B. Depending on the applied for category the candidate must also provide:

1. In the case of young **post-secondary graduates** who wish to obtain additional training in Spain through a **pre-arranged contract** of employment in order to contribute to their professional development:
 - i. A photocopy of the post-secondary studies **diploma**, including the corresponding equivalencies;
 - ii. If applicable: provide documentary proof that establishes the **relationship** between **the academic training and the contract of employment** applied with
2. In the case of youth who wishes to obtain **additional training** in Spain by means of a **pre-arranged contract** of employment which contributes to their professional development:
 - i. If applicable: provide documental proof that establishes the **relationship** between **the academic training and the contract of employment** applied with
3. In the case of **registered students** of a post-secondary institution in **Canada**, who wish to travel to Spain during **academic holidays** to work on a **casual basis** in order to increase their financial resources:
 - i. Photocopy of the **certificate of studies** in a post-secondary educational institution in Canada;
 - ii. If applicable: provide documental proof that establishes the **relationship** between **the academic training and the contract of employment** applied with



- **Applicable Fees for the work permit** : if the authorization to work is for a duration equal to or greater than **six months**, the corresponding fee is applicable and payable when submitting the application. **‡The employer must make the deposit** within **ten** business days in the following amounts:

- Form 790, Code 062: for the employer to deposit:

Equal remuneration or higher than two times the guaranteed minimum wage.....380,27 euros

Remuneration lower than two times the guaranteed minimum wage..... 190,12 euros

The form to pay this fee can be downloaded from this webpage:

www.mpt.es.

- **Processing Time for the application: one month** beginning on the following day in which it entered the register of the competent department for processing it. **Following this period** without any notification from the Administration, it **can be understood** that the application was **granted** due to administrative silence.

- Within one month of the notification of the concession, evidence must be provided of registration to the Social Security System by the Canadian citizen.

- If the stay is for a duration exceeding six months and only in the **case of having obtained authorization to work**, the Canadian citizen must apply **in person** for a **foreigner identity card (TIE)** within **one month from the notification of the concession** of the **authorization to work**, at the Foreigners Office or the Police Station of the province of the stated residence. For information regarding where to apply, the hours of operation and whether you need to book an appointment, please visit:
<http://extranjeros.mtin.es/es/InformacionInteres/OficinasExtranjeros/>

At the time of the fingerprinting process the applicant must provide the Passport or travel document in which the valid visa must be present, issued under the Mobility Agreement, and must bring the following:

1. Official **Application form (EX-17)** for the foreigner identity card available at:
<http://extranjeros.mtin.es/es/ModelosSolicitudes/>
2. **Proof of payment of the application fee for the card of 15 euros.**
3. **Three recent colour photos**, with a white background, Spanish standard size.
4. Accreditation of affiliation and/or **registration to the Social Security System.**

The card will certify the status of the stay and will be valid for a year starting on the date of entrance into Spain. On the back of the card, the following text will be displayed: “Youth Mobility Agreement Spain – Canada”.